

Get ERP-Ready: What to Do Before the Vendor Arrives

Doing More With Less

Welcome: Lunch and Learn



- 30-minute session
- 15-minute open discussion
- Light and easy
- Take at least one action
- The recording will be available on our website
- Introductions

Context

- We have selected an ERP product and vendor
- The vendor will start in two months
- What should we do?

Scene setting



Meaning

We own the house; the builder builds it — we are accountable for the outcome.



Mental Shift

Before we meet the vendor, we get our things in order — we own the implementation and stay in control.



Precisely, We Own

- Project Management
- Governance
- Change Management
- Requirements
- Testing
- Training
- Integrations
- Comms
- BAU Configuration
- Ongoing Support, Maintenance and Enhancements



So, where to start?



What does Success look like?



Scope



Budget



Timeline

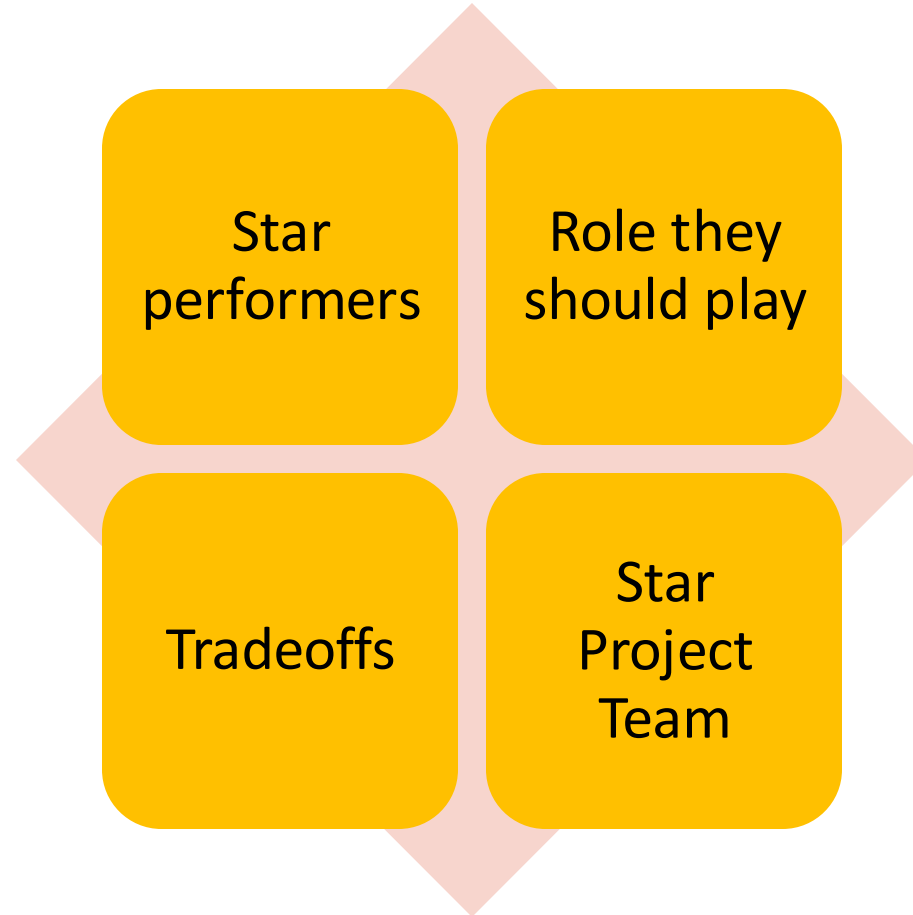


Quality

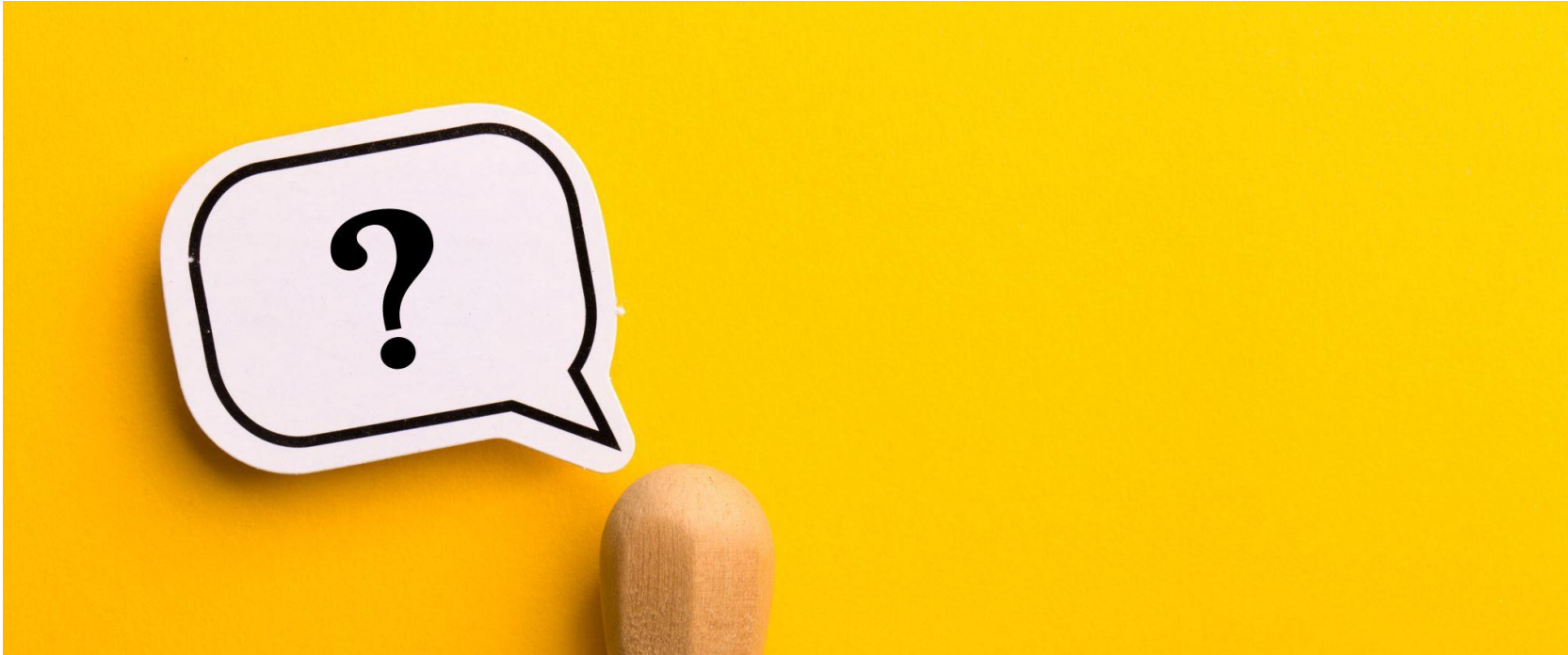


Stakeholders

Who can make us successful?



But how do we know, who we need?



Building blocks of ERP



Work Streams of ERP



Artefacts to aim for

Draft scope of the first project

Draft Client Project Team

Expectations on a few Go-Live dates

Resource Calendar

Risk Register

Appoint Client Project Manager

Appoint Project Sponsor and set up Governance

Draft scope of Data migration, Infrastructure & Integrations



Closing thoughts

- By default, nothing will happen
- Appoint Client Project Manager and hold them accountable for the pre-implementation phase
- It is not preparation, it is mandatory work

